

# Access

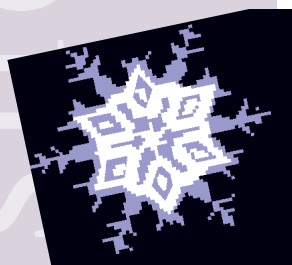
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## In This Issue:

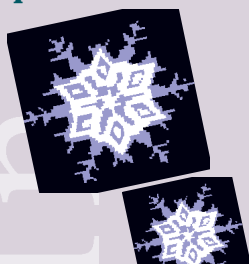


Into the Woods at the  
Saline District Library ...5

Surviving the Hudson's  
Building Blast ... 6

Five Percent Increase in  
1998 Penal Fines ... 8

USF Update ... 13



## The Michigan Electronic Library



Carey L. Draeger  
Public Information Officer



Sue Davidsen,  
MEL Director

Let me introduce you to MEL—no, this is not a person. MEL is an acronym for the Michigan Electronic Library and for thousands of Michigan residents it is the gateway to the World Wide Web. “It is the first virtual library on the Internet,” states Sue Davidsen, MEL’s director. “MEL is a collaborative effort by the Michigan library community as part of its commitment to the importance of basic information access for all citizens of the state.”

Since 1992 the University of Michigan, through the MLink program, provided an electronic library of resources. Part of their services included the GoMLink gopher service, which organized Internet sites by subject and provided free access through MichNet. As GoMLink expanded and the World Wide Web exploded in size and reach, the job of identifying resources for inclusion became too big for one person to handle.

In 1995 MLink joined with the Library of Michigan and Merit, Inc., to merge the resources with the Library’s Internet access program to serve all Michigan libraries and residents via the MichNet dial-in network. With the Library’s involvement, the name of the electronic library was changed to MEL. MEL’s main menu and the original menu for GoMLink are quite similar. In fact, GoMLink is still recognized as the model and inspiration for many statewide and national information dissemination systems throughout the United States and the world.

“MEL now offers over 20,000 resources grouped into 14 major subject areas,” Davidsen says. “These subject areas include business, economics and labor; education; humanities and the arts, recreation and leisure; science and the environment; and social issues and social services.”

Every subject area includes sites evaluated and selected by public and academic librarians all over the country. These “selectors,” as they are called, are chosen for their expertise in a particular subject. For example, the selector for MEL’s Internet, Computers and

# Director's Chair



*George Needham  
State Librarian*

By the time you read this, the November election will be over and 64 new members of the Michigan House of Representatives and seven new senators will be preparing to take office. As part of the transition process, the Library of Michigan is helping to orient these new legislators.

The Library of Michigan is one of two state libraries that reports to the legislature. Within the legislature, we are a Legislative Council agency. The Council is a joint committee of the legislature, composed of six senators and six representatives, with three from each party from each house. The other Council agencies are the Legislative Service Bureau, the Legislative Council Facilities Agency, the Trial Court Assessment Commission, the Sentencing Guidelines Commission, the Legislative Corrections Ombudsman, and the Joint Committee on Administrative Rules. The Council is the administrative and policy-setting body for the Library of Michigan. Dianne Odrobina is the Council Administrator and also serves on the Library of Michigan Board of Trustees, the advisory committee to the Council and to me.

The Council agencies have been working cooperatively to prepare ourselves for this turnover, and to be ready to orient the legislators. The four areas we worked in were staff training, informational publications, open houses and personal contacts. Staff training focused on making all of the agencies' staffs more aware of what the other agencies do. In publications, we developed brochures, a mousepad, the briefing book (the basic handbook on how to be a legislator) and a short video. Open houses featured informational booths at the formal legislator orientation program sponsored by the House of Representatives, and in various state office buildings for the legislative staff. Personal contacts are just what they sound like; staff members from the Council agencies will make appointments and visit with the legislators and their staffs once they are settled into their new offices. We will spend the winter and spring working with the legislators and their staffs to make sure we are providing what they need and to evaluate our response.

Why am I bothering to tell you about all of this?

Every library has some sort of board or administrative unit that needs orientation to the library's services. It may be a school board, a board of regents or visitors, a county or township commission, or the like. Many of these people will come into office with very little knowledge of the contributions the library makes to the larger community or institution. It is not enough to simply do good works; you must let

the powers that be know that you are doing them!

Former Speaker of the U.S. House of Representatives Tip O'Neill once said, "All politics is local." Most decisions about libraries in Michigan are local, too. It's in your library's best interest to make sure that it is getting all the credit it deserves.

## Community Information Toolkit Project Update

*Betty VanDam  
MeritNetwork, Inc.*

The Community Information Toolkit Project timeline has been affected by personnel shifts in participating organizations, including Project Manager Sue Davidson's return to the Michigan Electronic Library (MEL) full time. Betty Van Dam of the Merit Network has stepped in as the project manager. Originally scheduled for a June 30, 1998 completion, the project's new timeline carries the project through November 1998.

### Activities to Date

The Community Information Toolkit Project activities to this point have been primarily invested in working with the demonstration sites, researching practices, processes, etc. utilized by successful community information projects nationwide, developing and delivering training curriculum, which will be incorporated into the final toolkit materials, and creating a project website. The demonstration sites were chosen through an RFP process. Sites were chosen to model two different types of information collections that may be put online for community access.

### Who's Participating?

The two model communities selected to participate in the project are Rochester Hills and Romeo. The libraries representing these communities receive assistance in determining the hardware and software requirements necessary to put their collections or information online, up to \$4,000 worth of hardware and software, and any training of their staff necessary to enable them to implement the project.

Rochester Hills Public Library was selected as the model for an online collection of resources that highlights the community's cultural, historical and/or governmental aspects. The Rochester Hills project is built around the conversion of a historical archive of postcards sent from mill workers to their homes. The collection spans nearly 50 years from the 1890s through the early 1940s. In addition to the postcards, other photographs, diaries of early pioneers and audiotapes giving an oral history of the area are being utilized. One highlight is a decade-by-decade view of the main street. The library's future goal is to have data about each postcard reside in a database that will be presented to the Web via an active server page.

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hology section is the Library of Michigan's own Patty Curthoys, the electronic library development specialist. Currently 11 sectors provide approximately 100 sites every month to their MEL collections. In addition to Sue Davidsen, an advisory council composed of a cross-section of Michigan's various library and information communities, advises and guides MEL. If 20,000 resources aren't enough to boggle the mind, consider this—MEL also offers 60 commercial databases through FirstSearch Michigan. Free of charge to Michigan residents at their local libraries, the databases contain millions of citations to books, journals, videos, and other sources. Users will find full-text articles from more than 1,200 magazines and newspapers. Who is the typical MEL user? Someone who needs information. Whether the user is looking for a new car, a kid-friendly site her children will enjoy or a voter who wants to know if his candidate won the local election, MEL probably has the answers. "Our reference desk section is used heavily," says Davidsen. She adds with a chuckle, "Michigan's tax forms are our number one perennial. The nights before the April 15 deadline, usage doubles as frantic taxpayers try to download their tax forms." Davidsen notes that MEL is an easy-to-use service that's also cost effective. "We try to keep our annual budget is about \$250,000 a year."

MEL is accessible in two ways: at its homepage, <http://mel.lib.mi.us> or through the telnet using a Lynx browser at <telnet://mel.lib.mi.us>. And how many visits are users making every day? "At least 61,000," answers Davidsen. With the recent release of a Library of Michigan/Michigan Library Consortium-produced 12-minute video that describes how to use MEL and features Davidsen and David Andrews, a Lansing NBC-TV affiliate newscaster, visits to the site are expected to double. (To reserve a copy of the video, visit your local library or cooperative.)

MEL has received positive attention from national publications, such as *PC Magazine*. Contributing Editor John Dvorak said in the magazine's October 6, 1998 edition that "I find MEL . . . more valuable than Yahoo! for basic research. It's a no-nonsense site full of fantastic links." *Library Journal* and the *Detroit News* have also featured MEL in their pages. The Library of Congress wrote Davidsen to compliment her on MEL's lack of graphics clutter and attention to the needs of the visually impaired. What's ahead for this virtual library on the Net? "We're in the process of changing MEL's underlying technology to a database format to allow more creative presentations of various data. This change will make it a lot easier for disabled users who depend on screen reader technology to strip all the graphics away," Davidsen explains. "We're also planning to take databases currently in FirstSearch and Reference Center Gold and also make them available in the categories they belong to subject-wise so people will have more user-friendly listings of available databases that include Internet resources."

Take some time to visit MEL today—you'll never leave!

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IP) front end. The library wants to create an interactive website built upon a live, active database of historical information that students can use and residents and nonresidents will find engaging and informative. Rochester Hills staff began with a solid technical background; their project reflects a desire to expand that expertise and build a complex database that will serve both current and future information access needs. The staff worked with project team members to determine hardware/software needs and develop a plan for implementation. Their staff has been busy selecting and categorizing their materials, developing the layout of their website and converting the materials to their new format.

The Romeo District Public Library was selected as the model for a collection of resources that addresses the community's social, health care and recreational needs, with special focus on the needs of its visually and/or physically impaired residents. This was accomplished by the information they will have on line and by the installation of adaptive technologies to enable access by the visually impaired. To meet their goals, the Romeo Public Library is working with the Parks and Recreation Department, Senior Transportation through Advanced Reservation (STAR), which provides services to senior citizens and the physically disabled, and the local historical society. These groups have contributed information on their programs, events and schedules, and ultimately plan to provide online registration for some pro-

grams via the community website. Cindy McIntyre, the electronic resource coordinator for the library, states that they hope to build a community calendar as well as add information from governmental agencies and other nonprofits that will benefit the community. Representatives from all participating groups have received training in web publishing and site design so that their content will be online.

The project team and Romeo library staff have worked together to select a set of hardware and software that will enable the visually impaired to access community information online. The information on the hardware and software selected is available on the project website. Overall, McIntyre says working on the project "has been a great experience. Institutions have developed closer ties by working together as a team. [This project has] fostered ideas for additional [online] joint projects."

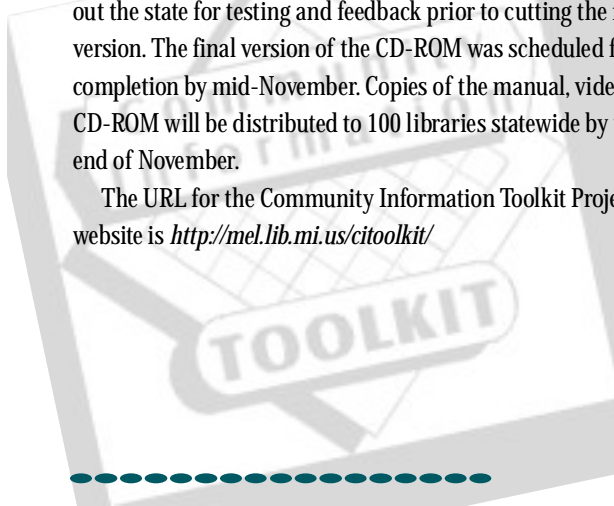
The toolkit project team has benefited from working with two such diverse environments and projects and feel that the learning gained from these experiences will be reflected in the toolkit as a whole. There will be links to both community information demonstration site projects from the main project website as they become available.

continued on page 4

## Key Dates in New Timeline

The work remaining revolves around synthesizing the information and converting it into the various delivery formats. The toolkit content will be made available in three formats: videotapes, printed manual and CD-ROM. Additionally, much of the content will be available at the project website. The video and written components are underway and the Beta CD-ROM became available for testing and review in mid October. For evaluation purposes, training sessions will be held using the Beta version of the CD. This will give project members direct feedback on its use in a face-to-face setting. Additionally, a group of the Beta CDs will be sent to selected libraries throughout the state for testing and feedback prior to cutting the final version. The final version of the CD-ROM was scheduled for completion by mid-November. Copies of the manual, video and CD-ROM will be distributed to 100 libraries statewide by the end of November.

The URL for the Community Information Toolkit Project website is <http://mel.lib.mi.us/citoolkit/>



## New WINSLO On Line

After many months of work, the reorganized State Library of Ohio website, World Wide Web Information Network—State Library of Ohio or WINSLO, debuted on October 19 at <http://winslo.state.oh.us>. The original website first appeared in September 1994. In addition to providing links to sources of interest to state government and public libraries, WINSLO highlights resources that the State Library offers its patrons.

The information on WINSLO is organized into groupings or directories. In addition to basic information about the state library, direct links to the state library's online catalogs and databases is also provided. The Services and Departments section includes information about state library departments and what they can do for visitors.

The General Library Information section includes all library directories and statistics, as well as e-rate and grant information. It also contains links to sample library policies and resources for library staff, such as library associations, awards, employment opportunities, and continuing education opportunities.

The State and Federal Government section offers a direct link to GPO Access, an online service of the U.S. Government Printing Office. It also links to Ohio information, such as the State of Ohio Front Page, Ohio laws and Ohio tax forms, as well as to federal agencies and federal job opportunities. In addition, it links to other state governments and to other state libraries.

## Highlights of Public Library Statistics

In September 1998 the U.S. Department of Education's National Center for Education Statistics announced the release of *E.D. Tabs: Public Libraries in the United States: FY 1995*. The report contains information about public libraries in the 50 states and the District of Columbia for state fiscal year 1995. It includes information about service outlets, income and expenditures, staffing, service measures such as reference transactions, public service hours, interlibrary loans, circulation, library visits, children's program attendance, and circulation of children's materials. Most NCES reports are available via the Internet at <http://nces.ed.gov/pubsearch>

The Library of Michigan collects and publishes data collected from Michigan's public libraries and presents the data in a statistical report. The data for FY 1997 was recently published in the Michigan Library Statistical Report, 1998 Edition and is also available via the Internet at <http://www.libofmich.lib.mi.us/publications/statistics.html>



# Into the Woods

## at the Saline District Library

Heather Story  
Library of Michigan Intern



The Saline District Library, along with the University of Michigan's School of Natural Resources, has developed an interactive trail in the woods behind the Saline library. Last winter, eight U-M students garnered the advice of local middle- and high-school teachers to make the 1,800-foot trail an educational and fun experience, especially for young students.

The idea for the project originated in a conversation between Library Director Julie Neithammer and her neighbor, Patrick West, an associate professor of natural resources at the University of Michigan. Last fall, West outlined the project to the library board; a detailed plan was presented by eight of his students from his interdisciplinary Projects and Case Studies class at a meeting in late March 1998. The board enthusiastically gave the program its support.

The \$5,000 project was underwritten by a garden-loving anonymous donor. In April, the trail was complete. A sign marks the beginning of the trail through this unique ecosystem while guideposts identify specific vegetation throughout the walk. "[The trail] is really a lovely enhancement to the community in 7 acres of woodland," commented Neithammer. "It's really beautiful."

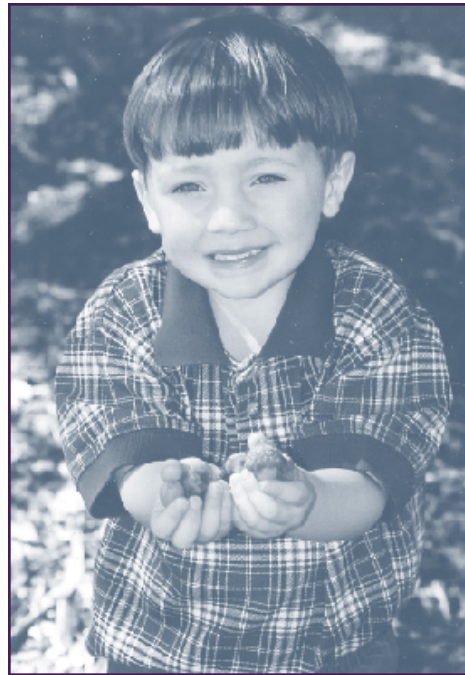
The library has created several brochures for patrons interested in the woodland trail. One, entitled *Woodland Dynamics*, defines such topics as a wetland, leafdrop and Dutch elm disease. A second identifies the various kinds of trees found in the woodlands and offers illustrations of leaves, bark and seed types as well as fruits trees may bear. A *Nature Trail Activity Book* keeps children busy with pages to color and puzzles to solve, all related to the woodland trail. A brightly colored flyer offers a bibliography of books for the Woodland Trail Project. "I find we are instantly replenishing the folders," said Norlaine Tinsey, assistant to the library director.

Inside the library is a display area with exhibits where youngsters can touch and smell and a magnifying board. Visitors will also find the artwork of David Cuff, a former library board member, which offers a taste of the trail indoors. He creates works of art from unruly trail branches. Cuff also maintains the woodland trail, keeping free of poison ivy and other hindrances, as well as sanding graffiti from the edge.

Other participants have helped make the woodland trail a unique experience. A group of Saline Eagle scouts, under the leadership of scout Ashley Altieri, devoted a Saturday in early winter to resurface the trail with woodchip mulch.

The trail, already loved by caretakers and visitors alike, recently received recognition. "We won an award from Keep Michigan Beautiful, a statewide organization of volunteer citizens charged with action to keep Michigan beautiful," explained Neithammer. She found out about the award from a flyer distributed by the organization. "When I saw the flyer, I thought, wow, I think this would be cool!" Norlaine Tinsey accepted the award for the library on October 22 at the Keep Michigan Beautiful annual conference in Saginaw.

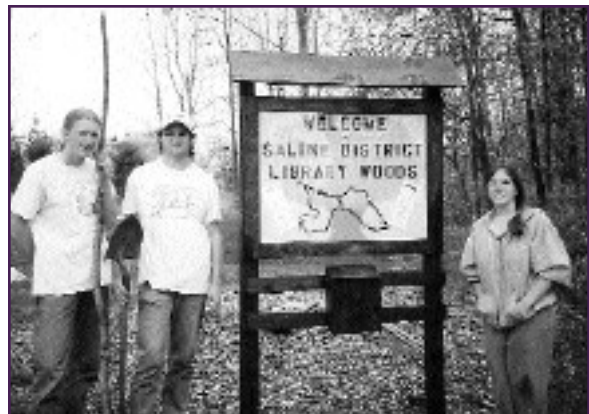
"Tours of our woodland trail have delighted many participants. The fall colors are fabulous and I know winter will provide its own hours of pleasure," said Neithammer. For more information about the Saline District Library's woodland trail, check the library homepage at <http://server.saline.lib.mi.us/swoods.htm>



*A young visitor shows off found treasures from the woodlands trail – acorns!*



*The library offers a display area inside where visitors may touch and feel items found along the trail.*



*Some of the U-M School students of Natural Resources who helped construct the interactive trail for the Saline District Library.*



## Surviving the Hudson's Building Blast



On October 24, 1998, 2,728 pounds of explosives roared through the historic J. L. Hudson building, to send the 87-year-old Detroit landmark tumbling to the ground. Within seconds the store's 25-story tower twisted and careened onto a pile of shattered brick, concrete and twisted steel. A huge brown gray cloud reaching over 300 feet rolled south and eastward, covering the area in a silty darkness. Engulfed by this cloud was the Detroit Public Library's downtown branch, located on Woodward Avenue. Research and Grants Coordinator James Lawrence reported in a recent email that "It was scary to see the entire branch engulfed in a cloud of dust. Preliminary reports based on visual inspections revealed very little damage, at least much less than had been anticipated. Flying

bricks caused some minor nicks and chips. The People Mover tracks, which were damaged, protected the Downtown Library from some large steel beams. Everything, from the roof to the lawn, was covered with dust and debris.

"Internally, a layer of dust is on everything. A clock was knocked off the wall and that is about it. The library has been closed to the public since April in anticipation of the first date(s) for the implosion in June or July. Substantial parts of the collection had been removed and relocated, including the International Language Collection and the Library for the Blind and Physically Handicapped. The out-of-town newspapers were removed. All computer equipment had been removed. The windows were boarded up and the building sealed. The books that remained were covered with plastic.

"No engineering studies have been done, but the building seems to have survived quite well. It will be several months before the area, including the library, is cleaned up completely."

In its heyday, Hudson's was considered the heart of downtown Detroit. The store employed 12,000 people and served over 100,000 shoppers daily. It had its own "hospital," lending library, a fleet of 350 delivery trucks, and 705 fitting rooms. Hudson's was also famous for its elevator operators—poised, polished women—and its Maurice salad, chicken pot pie and Canadian cheese soup. The store finally closed its doors in 1983 after the downtown area suffered a decline.

Information about Hudson's, the October 24 implosion and the above photograph by Ron Kozloff appeared in an October 25, 1998 Detroit Free Press article.

*"The People Mover tracks, which were damaged, protected the Downtown Library from some large steel beams. Everything, from the roof to the lawn, was covered with dust and debris."*

## 80-Day Window Set for Second E-Rate Application Cycle

The Schools and Libraries Corporation (SLC) announced that the application cycle for the 1999-2000 E-rate funding period will begin with an 80-day window. During this time all completed applications received by the SLC will be considered as if they had arrived simultaneously. The application window for this second funding year will open on December 1, 1998, and will close on February 19, 1999, at 11:59 p.m. EST.

Applying for E-rate funding (officially known as the Universal Service Fund for Schools and Libraries) is a two-step process. Eligible schools, libraries and consortia of those entities first file Form 470, the posting of which to the SLC website triggers a 28-day competitive bidding period for new services.\* On day 29, applicants may select a service provider and sign a contract for new services and then file Form 471 to request discounts on services ordered.

To qualify as "in the window," applicants must fully complete and file both Forms 470 and 471 between December 1, 1998 and February 19, 1999. The latest possible date that a Form 470 may be posted to provide for the subsequent 28-day period and the possibility of successfully filing a Form 471 within the window is January 21, 1999. Posting for new services as late as January 21, 1999, however, requires that two events occur on, and only on, February 19, 1999 in order to complete a filing within the window: 1) contracts for new services are signed and 2) the Form 471 application is completed, submitted and received by the SLC on February 19, 1999.

The 1999-2000 funding period begins on July 1, 1999 and runs through June 30, 2000. Applicants filing within the 80-day window will be applying for discounts on services that begin July 1, 1999.

The SLC Board of Directors established the 80-day window for 1999-2000 to allow schools and libraries sufficient time to plan for their telecommunications technology needs for the coming fiscal year. The 80-day window also provides 5 additional days, compared to the 1998-1999 75-day application window. Forms received after day 80 will be treated on a first-come, first-serve basis, in accordance with FCC rules.

Application materials will be mailed to public school districts, library systems and non-public schools prior to December 1, 1998. Materials will also be available via the SLC website (<http://www.slcfund.org>) and via the toll-free help line at 888-203-8100. Guidance documents will also be available through the toll-free fax on demand at 800-959-0733.

*\*existing contracts not allowed for year 2.*

# Michigan's Library Cat

by Carey Draeger  
Public Information Officer



Caledonia is a quiet little town southeast of Grand Rapids. Many of its 885 residents and a majority of the 6,000 township citizenry regularly visit the Caledonia branch of the Kent District Library, located in the old United Lutheran Church, to borrow a book from the 27,000 available volumes, surf the Internet or check out a video. Visitors come to see Deuce, the library's resident mouse catcher since the mid-1980s. Wait a minute—mouse catcher?

Deuce is the Caledonia library cat. Every morning when Director Jane Heiss and her staff arrive to open the library, the large white cat is waiting at the door. "He often sits on the front steps or in the flower box to greet our patrons," Heiss says.

The laid-back kitty was recently featured in a film produced by Gary Roma of Iron Frog Productions, *Puss in Books: Adventures of the Library Cat*. Along with Deuce are Carnegie the cat at the Rochester (New York) Public Library and the feline duo of Baker and Taylor, the internationally famous mascots of the world's largest book distributor, Baker and Taylor. The film takes a humorous and thought-provoking look at cats that live in libraries throughout the United States. In addition to his duties as a movie star, Deuce regularly appears in the local media and generously lent his image for a canvas bag produced by the Caledonia library for fund-raising purposes.

Has fame spoiled Deuce? Heiss says no, adding that her charge "brings a wonderful atmosphere to the library. The community loves [him] and comes to see him." Deuce seems to know when people are upset because he goes to them and sits in their laps to calm them down. But fame does not necessarily guarantee respect—Deuce has been stepped on, sat on and squeezed by over-eager visitors.

Deuce keeps in touch with other famous felines, too. He's written to Tony the Tiger of Kellogg's Frosted Flakes, renowned presidential cat Socks and even the tigers at the Binder Zoo in Grand Rapids (distant relatives). One patron sends Deuce cards emblazoned with white cats. Children adore him and always visit the library to celebrate his birthday. People bring him presents at Christmas. "He's zoned out for months from the catnip he receives during the holidays," Heiss adds.

This mellow fellow maintains a few eccentric habits. He eats nothing but Purina Cat Chow. He likes to sit in puddles. He perches on cars and vans, waiting for the unsuspecting owners to return, start their vehicles and drive slowly out of the parking lot. When vehicles pause for a stop sign at the parking lot exit, Deuce jumps off and saunters back to the library for another opportunity for a "ride."

Heiss points out that the staff is sensitive to people who are either allergic to cats or afraid of them and either meet the person at the door with the books they've requested or remove Deuce when such a patron is expected. "I do recommend having animals in the library, but it takes one with a special personality," she says. Deuce leaps into her lap and settles down for a nap.



*Enjoying his celebrity status, Deuce, the Caledonia library cat, relaxes on the floor near the circulation desk.*

*To order *Puss in Books*, contact Iron Frog Productions @ 1-888-208-0331 or visit the website at [www.ironfrog.com](http://www.ironfrog.com)*

## Strategic Planning Workshops a Success!

Bryon Sittler  
Multitype Specialist

Librarians and trustees from across Michigan, representing 12 of the state's 14 cooperatives, attended the four Strategic Planning workshops sponsored by the Library of Michigan and presented by Mary Y. Moore, consultant and trainer.

"The thing to do with the future is not to forecast it, but create it. The objective of planning should be to design a desirable future and to invent ways to bring it about," stated Mary Moore.

Moore explained the process step by step, defined each of the terms used and utilized hands-on writing methods to reinforce the process. She outlined why it is important to plan and the difference between strategic planning and long-range planning. She also discussed what may happen when planning is not done.

She stressed the importance of involving all persons who have a stake in the planning process and its outcomes.

The planning committee should not only consist of board members and senior staff members, but also staff members from each department of the library and community member stakeholders.

She stated that the most important point is that the planning document is a vital, living plan. It should not be put on the shelf once complete, but reviewed at each board meeting. The governing board should hold the staff accountable for accomplishing the plan, and the community should hold the board accountable for accomplishing the plan. In this way, the library and community work together for the best possible library service. They work together to decide what that service should be.

In each location, participants rated the workshops as excellent. The workshops were held in Marquette, as part of the Upper Peninsula Region of Library Cooperation's annual meeting, Carole Hiney, Chair; Indian River Area Library, Cindy Lou Poquette, Director; Howard Miller Library, Zeeland, Tara Conaway, Director; and The Library Network, Harry Gentry, Director.



# LSTA National Leadership Grants Included Stiff Competition

The National Leadership Grants (NLG) program, administered by the Institute of Museum and Library Services, has compiled an impressive record in its first year. Part of the Library Services and Technology Act under the Museum and Services Act, the NLG's antecedents are in the former Higher Education Act Title II-B grants for library education and training and library research and demonstrations. However, as reinvented in LSTA, the NLG is a new program with added components for preservation and digitization and for model library/museum projects.

In the first round of awards announced September 28, more than 250 applicants requested more than \$42 million. This is nearly 6.5 times the amount of funds available and indicates a strong demand for assistance, despite the fairly short notice any new program is able to provide in its first year.

Funding for the FY98 NLG awards came from the museum grant program (\$1 million toward joint museum/library project) and LSTA (3.75 percent of the LSTA total or \$5,487,750). The deadline for the FY99 proposals will be March 19, 1999 and revised grant guidelines will be available from IMLS before the end of 1998.

For FY98 41 grants were awarded totaling \$6,487,750 (see the IMLS website at <http://www.imls.fed.us/nlg98list.htm> for details about individual awards). The NLG category and FY98 priorities, number of proposals and awards, and amounts requested and awarded were as follows:

1. **Education and Training:** model programs to provide education and training for the use of emerging technologies in the field of library and information science and to attract individuals from diverse cultural backgrounds to the field. Forty-three proposals requesting a total of \$7,631,355 were received; six awards totaling \$922,513 were given.
2. **Research and Demonstration:** model projects to enhance library services through the use of appropriate technology and to create methods to evaluate the contributions to a community made by institutions providing access to information services. Sixty-six proposals totaling \$10,330,723 were received; ten awards totaling \$1,483,103 were given.
3. **Preservation or digitization:** projects to preserve unique library resources of national significance, emphasizing access by researchers beyond the institution undertaking the project, and projects that address the preservation and archiving of digital media. Sixty-five proposals totaling \$8,758,224 were received; thirteen awards totaling \$1,710,197 were given.
4. **Model Programs of Cooperation Between Libraries and Museums:** projects that develop, document and disseminate both the processes and products of model programs of cooperation between libraries and museums, with emphasis on how the community is served, technology is used, or education is enhanced. Seventy-eight proposals totaling \$15,476,678 were received; twelve awards totaling \$2,371,937 were given.

## Five Percent Increase in Penal Fines for 1998

by Ed Willoughby  
*State Aid/Penal Fines*

According to the Library of Michigan's annual survey of county treasurers, total penal fines collected in 1998 rose 5 percent over last year's figures. A total of \$28,901,390 was collected, compared with \$27,524,845 for last year. The amount collected differs from the amount of penal fines distributed to public libraries because of deductions for each county's law library fund. The amount each county is able to appropriate for its law library is determined by its population according to a schedule in P.A. 236 of 1961.

Forty-two Michigan counties showed per capita rate increases for 1998. The county with the largest per capita rate increase was Washtenaw with a per capita rate increase of 115 percent over 1997. Washtenaw County's per capita rate increased to \$1.68 in 1998, compared with 78¢ for 1997. Ogemaw County had the highest per capita rate in the state at \$17.60, a decrease of 4 percent from last year. Of the 39 counties showing a decrease in their per capita rate, Marquette County had the largest decrease from \$2.19 in 1997 to \$1.69 in 1998, a 23 percent decrease. Monroe County had the lowest per capita rate in the state at \$1.02, a 9 percent increase from last year.

The following report shows the amount of penal fines collected as of June 30, 1998. The interest reported, if any, on the penal fines for the preceding 12 months, along with the amount appropriated to each law library fund, resulting in the amount to be distributed to the public libraries in each county. The amount to be distributed is then divided by the county's library service population to arrive at the per capita rate for distribution purposes.

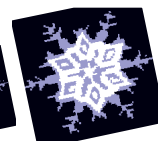
The county's library service population is provided to each county treasurer by the Library of Michigan prior to July 15 of a given year. The Library of Michigan determines each public library's service population on June 30 of each year. The Library of Michigan reviews library service contracts in effect on the last day of June, as well as legal service populations, to arrive at the service population for each public library.

Questions about this report and library service populations can be directed to me at the Library of Michigan. I may be reached at 517-373-7147 or email me at [ewilloug@libofmich.lib.mi.us](mailto:ewilloug@libofmich.lib.mi.us), or through the Library of Michigan's web



# Trustees Corner

*Ellen Richardson  
Library Law Specialist*



## Orientation for New Trustees

The November general elections and a new appointment cycle usually bring a number of new faces to the rosters of library boards throughout the state. As eager as new trustees might be to assume their new responsibilities, some orientation for new public library trustees is clearly warranted. Trustees will adequately and comfortably fulfill their legal responsibilities only when they understand the library's role within the community and the powers and obligations of their new positions.

First-time library trustees would probably appreciate an orientation before the first required meeting of the board. Some libraries combine the orientation with a swearing-in ceremony and social gathering so that new members have the opportunity to meet fellow trustees and the library director and staff. At this time, the library board gives new members necessary materials, including the calendar of board meetings and other significant events, the policies of the library and financial papers such as the library budget and a copy of the last audit. Another orientation procedure is a mentoring system whereby an experienced trustee is paired with the new member to provide guidance and to answer all those mundane questions that no one wants to take meeting time to address.

Typically new board members will need the following information or training:

### **Library Laws**

A copy of the law under which the public library is established should be made available to all trustees. This material will help the trustee understand the source and extent of the library board's powers and authority and its relationship, if any, to units of local government. Don't forget to obtain copies of the *Library Laws Handbook*, which are available free of charge from the Library of Michigan. The laws under which the library board operates, such as the Open Meetings Act and the Library Privacy Act, should be highlighted.

### **Mission statement, planning documents, budget and policy manual**

Copies of all these documents should be offered and their legal significance should be explained. This is a good time to explain how the budget flows from a year-long planning process and the mission statement. Trustees should also be made aware of timelines and deadlines in regard to the adoption of the budget, expenditure of budgeted funds and audits.

### **Board minutes, by-laws and annual reports**

This packet of materials will acquaint the new member with recent decisions of the board, the roles and duties of officers, the conduct of the meetings and the recorded accomplishments of the library.

### **Legal and professional relationships**

The trustee should be apprised of the library's relationship with the Library of Michigan, its membership in a Library Cooperative and Region of Cooperation, and its membership in the Michigan Library Association. Take advantage of the many publications available from these sources. Each library board member should be given a copy of the *Library of Michigan Trustee Manual*. They should also arrange for a subscription to *Access*.

### **Facilities**

Arrange for a tour of the library facility and its branches or bookmobile. Make sure that trustees are aware of any problems with the building, whether the issue be a leaking roof, lack of space, or problems with custodial services. If the library has Internet access, make sure that all trustees know how many computers are available to the public and that each one knows how to access the Internet so that they will make informed decisions about policy.

Lastly, urge library trustees to take advantage of training opportunities offered by the Michigan Library Association, the Library Cooperatives and the Library of Michigan. Workshops and conferences are planned with the trustees in mind. In addition to formal instruction, these opportunities allow trustees to meet other library board members and to form a network of support.

Trustees bring a lot of enthusiasm, dedication, and energy to their task. Don't let any of it slip away because of a haphazard orientation.

# November is...

- one of the original ten months included in the ancient Roman calendar. Derived from the Latin, Novembris, which means "nine," originally had 29 days. When Julius Caesar revised the calendar in 46 BC, November became 30 days long.

- Aviation History Month
- International Drum Month
- National Diabetes Month
- National Hospice Month

## *Special Days in November*

- **November 1-2**
- Day of the Dead, Mexico: Departed spirits are remembered not with mourning but with friendliness and good humor. Cemeteries are visited and graves decorated.

- **November 2**  
Plan Your Epitaph Day

- **November 3**  
General Election Day

- **November 8-14**  
National Split Pea Soup Week

- **November 15-21**  
National Geography Awareness Week

- **November 16-22**  
National Children's Book Week

- **November 19**  
Michigan Library Consortium Workshop: "Innovations in Technical Services"\*

- **November 18**  
Mickey Mouse's birthday

- **November 23**  
MLC Workshop: "Government Information on the Web for Corporate Libraries"\*

- **November 26**  
Thanksgiving Day

# December is...

- the tenth month of the old Roman calendar. It originally had 30 days, until Julius Caesar assigned it 31 days.
- National Stress Free Family Holidays Month
- Safe Toys and Gifts Month
- Universal Human Rights Month

## *Special Days in December*

- **December 2**  
The "Winter" to Yale MLC special program and Michigan Library Consortium\*\*

- **December 6**  
Winter Solstice

- **December 7**  
MLC Workshop: HTML Boot Camp\*  
Pearl Harbor Day

- **December 8**  
MLC Workshop: "Library of Congress Classification"\*

- **December 14-21**  
Hanukkah

- **December 21 - March 20**  
Winter begins with the solstice at 8:56 p.m. EST.  
It is also the shortest day of the year.

- **December 24**  
Christmas Eve

- **December 25**  
Christmas Day

- **December 26 - January 1, 1999**  
Kwanzaa

- **December 26**  
National Whiners' Day

- **December 31**  
New Year's Eve

\*For information on all MLC workshops listed above, please contact the Michigan Library Consortium at (517) 694-9303 or visit the website at <http://www.mlc.lib.mi.us>. Information on other events was found in Chase's 1998 Calendar of Events.

# 'ech Time

by *Patty Curthoys*  
*Electronic Library Development Specialist*



Hopefully, by the time you read this article, those of you who filed for USF discounts will have received your funding commitment letters. Since I don't have a crystal ball, I'm writing this piece before the wave of letters washes up on Michigan's shores to help you prepare for the next steps you'll have to take in the technology planning process. Here's a summary of where we're at at the end of 1998 and where libraries must go from here. A special thanks to George Needham and Jeff Ogden for bringing all this together.

Before Michigan public and special libraries may apply for Universal Service Fund discounts, they must have a technology plan approved by an appropriate state agency. Currently approved plans will be valid through June 30, 1999. If you have a technology plan approval form signed by the state librarian, you have met the requirements for filing for USF discounts through June 30, 1999. You do not need to refile for year one of USF. You must have a plan approved by the state librarian before you may file Form 486 or a "Called Entity Reimbursement" form, unless you are only seeking a discount on voice telephone (local and long-distance) service. For USF discounts on anything other than voice telephone service for the second year of the program, beginning on July 1, 1999, libraries must receive a new technology plan approval. This is required by the Schools and Libraries Corporation (SLC) in order to meet the requirements promulgated in the document, "Schools and Libraries Universal Service Program: Technology Plan Policies and Procedures, January 5, 1998," and expanded upon further in the Library of Michigan's conditional letter of approval to Thomas Carroll, director of technology planning and evaluation for the SLC.

*In order to receive technology plan approval from the Library of Michigan, libraries may either:*

- 1) submit a plan that covers all of the seven points listed below, or
- 2) complete a Technology Plan Approval Form, which will be distributed to every public library and public library cooperative in the state after libraries begin receiving the funding commitment letters.

The 7 areas that must be addressed, either in the library's own technology plan or on the form provided by the Library Michigan, are:

- 1) What is the mission of your library or consortium? Please note that the goals and strategies you list to answer the next question must be tied to this mission.
- 2) What are your goals and strategies in using technology to meet this mission?
- 3) Please describe the technology already in place to meet your mission. What additional hardware and software will be needed?
- 4) Please describe briefly the training and/or technical skills your staff may already possess. How do you plan to train your staff to help meet its mission? Specifically, what training or continuing education will staff receive in using technology to achieve the mission?
- 5) Please describe your proposed technology budget for the first three years of this plan.
- 6) How will you evaluate progress in achieving the goals and strategies you've outlined in question 2?
- 7) How will the savings from the USF discount be used in your library or consortium?

*Instructions on how to complete the form will be included with the mailing, but they are quite simple.*

Approval of the new technology plan will be required for the fiscal years, FY1999-2000, FY2000-01 and FY2001-02. Of course, this assumes the program will be funded and operating in its current form through those fiscal years. You may also want to fund the technology plan if there are any significant changes to your library's situation, such as a new branch facility, a major renovation, or, previously unexpected technology that you want to implement.

The library's technology plan must be approved by the library board. The library board may also elect to use the plan, which you could receive these discounts will be \$1,000 for 1998, \$1,200 for 1999, and \$1,400 for 2000. For 1999, which, at this writing, will be for an one-day period beginning on December 1, 1999. You do not need to have your technology plan approved by the library board. The form for the technology plan is available on the Merit website. Technology planning information, samples of technology plans and other useful forms will be available on Merit's website at <http://www.merit.edu> as they become available. If you have any questions about technology planning or need assistance in writing your technology plans, feel free to call Merit at (517) 487-1234 or write to Merit at [library@merit.edu](mailto:library@merit.edu) or [lib@merit.edu](mailto:lib@merit.edu).



Newbery Award-winning author Lois Lowry visited the Oak Park Public Library on November 5. During her presentation, Lowry gave a short reading from her works, answered questions from the audience and signed copies of her books. Lowry has twice won the Newbery, first for *Number the Stars* (1990) and again for *The Giver* (1994). Her first novel, *A Summer to Die*, won the International Reading Association's fiction award in 1979. Lowry's visit to the Oak Park library was sponsored by the Book Beat Bookstore, an independent, locally owned area bookstore.

The Mitchell Public Library is one step closer to expanding its facilities thanks to a \$700,000 donation from an anonymous donor. Librarian Jaquelin Morris said the gift is a good start in fund-raising goals, but also pointed out the bequest will not cover the entire project. "We don't want people to think that's the whole thing," she added. The current building, once the home of the Charles T. Mitchell family, has housed the library's collection for over 90 years. The current collection of over 26,000 items has become too large for the building. Officials said they hope grants and donations will raise the rest of the money needed to remodel the building so that it will house a larger collection, more computers and other electronic media, while keeping the original Mitchell property as part of the new facility.

The Putnam Library celebrated its seventy-fifth year on Saturday, September 12. Entertainment included timely tunes of years gone by played on the piano and guitar, an art display by local artists and a "guess how many marbles are in the jar" contest. The winning entry by Chris Pash came within 42 of the 4,182 marbles. Face painting, a book sale and a bake sale added to the festivities. Neighborhood children pitched in and helped organize yard games for the younger children.

The Livonia Public Library's homepage, part of the City of Livonia's page on the World Wide Web, won the Platinum Standard award from Juno Enterprises, the highest recognition possible in its homepage judging process. The Birmingham, England-based firm judges pages based on content, design, ease of use, use of graphics, music (if used), neatness, originality, performance, popularity and readability. The Livonia library's homepage, which may be accessed at <http://livonia.lib.mi.us>, has been on the Internet since April 1996 and has hosted more than 50,000 visitors.

The Library of Michigan has signed an agreement with the Michigan Library Consortium for the latter to become the lead agency for implementation of AccessMichigan services. MLC has named Ruth Dukelow as the AccessMichigan director. As part of the agreement, MLC will provide day-to-day operational support for AccessMichigan, including answering email and phone calls from librarians, discussing implementation plans with vendors, maintaining the AccessMichigan website and scheduling meetings. MLC will also provide ongoing training for all AccessMichigan databases and services. Contract negotiations with vendors will continue with the Library of Michigan. "We are delighted to continue our working relationship with MLC," said State Librarian George Needham.



There was plenty of praise to go around at the August 22, 1998 dedication of the Central Lake Township Library. A total of 21 board members, former board members, Friends of the Library, building committee chairmen and special friends of the \$850,000 labor of love were invited to cut the ribbon to signal the official opening of the Central Lake Township Library during the 50-minute ceremony. State Librarian George Needham (back) was the event's keynote speaker. The Library of Michigan's LSTA team member Denise Sachau also attended (far left) to congratulate Library Board President Betty Huntly, Library Director Christine Bachmann and former library clerk Frances Belden, who was singled out for her many contributions.

## Michigan Foundation Offers Two Scholarships To ALA Conference

The Library of Michigan Foundation is proud to announce the second annual Loleta Fyan National Conference Awards. This year's awards will allow two Michigan library staff members, one each from a Class I library and a Class II library, to attend the annual American Library Association conference. In this, the second year of the awards, the Foundation will make two grants to library members to attend the American Library Association Annual Conference in New Orleans, June 25-July 30, 1999. The awards will be made on a random drawing basis. qualified applications will be included in the drawings, with one draw for Class I libraries and one for Class II libraries. Each award will consist of a \$1,500 grant to cover travel, lodging, meals, registration fees, and any miscellaneous expenses involved with attendance at the conference. Entering is easy. Simply send a letter on your library's stationery, stating which conference you wish to attend. The letter should be signed both by the library director and the president of the board, and must include a statement from the board president that, if selected, the entrant will receive release time to attend the conference. Only library employees (director or staff) are eligible, and only one award will be made to any library. Last year's winning individuals are not eligible, but other staff members from their institutions are. Only one application per person will be accepted. To enter the drawing, your letter must be received at the Library of Michigan by 5:00 p.m. on January 6, 1999. Mail all entries to:

Loleta Fyan National Conference Award  
Library of Michigan Foundation  
717 West Allegan Street  
PO Box 30159  
Lansing, MI 48909

## Michigan Awardee Attends ALA

by Susan Hanson,  
Director Harbor Beach Area  
District Library

Susan Hanson was a recent winner of the Loleta Fyan Continuing Education Award. She attended the ALA conference this past summer in Washington, DC, and wrote to us about her experiences at the conference.

If you meet the simple criteria for the Library of Michigan's Loleta Fyan Continuing Education Awards, I encourage you to take advantage of this wonderful opportunity to attend the ALA and PLA conferences. I was amazed at all it took to win a trip to the ALA conference this past summer in Washington, DC, was to send a letter to the Library of Michigan by the deadline. I was even more surprised when my name was actually drawn. The stipend was a

every penny after that to attend ALA.

Nowhere else can you meet so many librarians from around the world. You might think that the sessions that are offered wouldn't apply to your own circumstances but you quickly find out that all libraries and librarians share many of the same problems—it's listening to the different solutions that is so worthwhile. You also might think that you have too much to do to get away—it's probably true but that feeling never goes away so why not temporarily forget your short-term library problems and escape to a place that will provide long-term solutions. ALA was just that type of opportunity for me—a great getaway to another city and experience a world-class library event. Along with the countless inspiring sessions available you can meet the many authors present to sign their latest works, see the newest and forthcoming books and technology, as well as chances to win prizes and take home lots of neat freebies (the opportunity to visit the hundreds of vendors in the exhibit hall is worth the trip alone).

So when the Library of Michigan announces its next grants, please send in your letter. You have nothing to lose and everything to gain.

## USF Update

The Schools and Libraries Corporation (SLC) is moving to complete several last required steps before issuing funding commitments. Recognizing the intense interest in the commitment schedule, the SLC now estimates that it will begin issuing funding commitment decision letters by mid-November.

The SLC is in the final stages of implementing additional program safeguards as required by the Federal Communications Commission (FCC) based on recommendations received in July from the General Accounting Office (GAO).

When the FCC and GAO are satisfied that all requirements are met, and as soon as the SLC gets the green light to begin issuing Funding Commitment Decision Letters, the letters will go out in several waves. All such letters will be in response to applications received during the 75-day window. The timing of SLC's response to an application will be a fraction of:

- FCC funding priorities
- the date when the application was successfully entered into the database
- completion of all SLC decisions for a given application, so that a complete response is provided in a single letter

The SLC plans to provide additional details about the process for funding commitment notification before beginning to send letters. In addition, the SLC staff and board are currently evaluating the timeframe of the application window for the next funding year. The window is scheduled to open on December 1, 1998, and to remain open for 80 days. SLC's goal is to provide applicants time to integrate 1998 funding commitment decisions into their planning for 1999-2000.

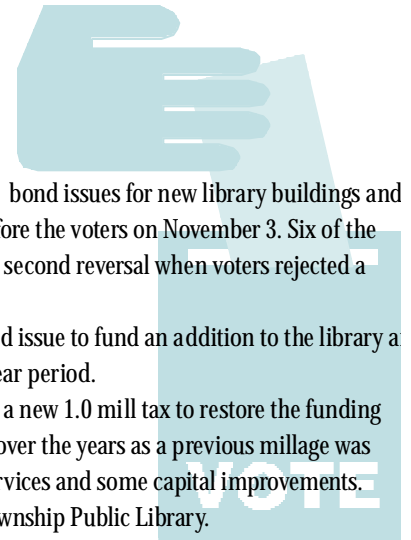
As the SLC moves toward issuance of the funding commitment letters, its outreach to applicants and vendors about key post-commitment steps continues apace. Please see the SLC Web Site, [www.slcfund.org](http://www.slcfund.org), for the latest schedules of upcoming outreach events.



Susan G. Hanson, Director, Harbor Beach Area District Library

# Voters Approve 70 Percent of Public Library Millage Proposals in November

by Jeff Johnson  
Deputy State Librarian



Public libraries and local governments proposing millages for library operations, bond issues for new library buildings and for renovations won approval in 70 percent of the library ballot questions placed before the voters on November 3. Six of the twenty proposals were defeated. Allegan County's Dorr Township Library suffered a second reversal when voters rejected a request for 0.65 mills for 10 years by a vote of 1,117 to 891.

The Stevensville Lincoln Township Library won approval for a \$ 2.65 million bond issue to fund an addition to the library and an additional 0.3 mill for library operations. The bonds will be paid off over a 15-year period.

Voters in Bridgman, located in Berrien County in southwest Michigan, approved a new 1.0 mill tax to restore the funding level for the Bridgman Public Library, which had suffered a gradual loss of funding over the years as a previous millage was rolled back. The new levy will be added to the earlier tax to support both library services and some capital improvements. Galien Township voters approved a five-year tax of 1.0 mill to support the Galien Township Public Library.

Voters in Dewitt and Dewitt Township approved 2 ballot questions that will provide 0.5 mills for five years to support operations of the Dewitt Public Library, a district library.

The Lawrence Memorial District Library in the village of Climax in Kalamazoo County, suffered a defeat when the ballot proposal for a 1-mill levy for six years to fund paid staff positions and other improvements, was rejected by a 584 to 271 vote margin.

The Manistee County Library suffered a second rejection in its search for a 0.5 mill increase in its operating funds. However a separate ballot question to renew the current 0.73 mill levy for operations was approved by a two-to-one margin.

In Montcalm County the Tamarack Public Library, a township library located in Lakeview, was disappointed in its attempt to gain a two mill increase to support the construction and operation of a new library facility with a cost estimate of \$1.3 million. The library service area includes Montcalm County's Pine and Cato townships as well as Hinton Township in Mecosta County.

In Monroe County's Berlin Township, a proposed tax levy to support a new branch of the Monroe County Library System was defeated for the second time in three months. The township's millage proposal for 0.125 mill for two years was voted down by a 2,226 to 909.

The Baldwin Public Library in Birmingham (Oakland County) obtained a millage increase of 0.46 mills, which restored the full 1.75 mills approved for the library 19 years ago. The continuing millage has no set expiration date. The new millage rate will take effect in July.

Oakland County's Highland Township Public Library was a double winner in the November election. Voters approved both a 0.35 mill increase for operations and an additional 0.95 mill levy to fund a \$5.8 million bond issue to support construction of a new library. Voters in Springfield Township approved a 20-year township levy of 0.85 mills to fund bonds for construction of a new civic center, which will include the fire department and township offices as well as the Springfield Township Library. The bond issue will raise about \$4.5 million for the civic center project. A request for an increase to 0.5 mills for eight years to support library operations was approved by voters in Oakland County's White Lake Township on November 3, after a similar request by the White Lake Township Library had been rejected in the August primary.

The St. Clair County Library, headquartered in Port Huron, won strong approval for a four-year renewal of the current 0.5 mill levy for library operations. The county library was reinstated in August after the recently-established Blue Water District Library failed to obtain approval for an operating millage in the August primary election. According to the terms of the district library agreement, without a millage in place by the stated deadline date the independent district library had to be disbanded, reverting to its former legal structure as a county library. The millage generates about \$1.75 million for library services annually.

Voters in Wayne County's Brownstown Township rejected a new 2-mill levy to fund creation of a public library in the township. The voters preferred a future tax reduction to the township's proposal to use a portion of the funds to start a library.

The island township of Grosse Ile, which is part of Wayne County but is isolated in the middle of the Detroit River, succeeded in winning voter approval for a 0.4 mill levy by the township to pay for the services provided to residents "off island" from adjacent libraries in Wayne County.



# May I Introduce You to...

by Carey L. Draeger  
Public Information Officer

She's the librarian at a state government forensic center, helps her husband run a cheesecake shop in Ann Arbor and still finds time to serve as one of the Library of Michigan's trustees. Please meet Lois Pawlusiak.

Lois is the librarian at the Center for Forensic Psychiatry, a maximum security institution that performs court-ordered psychiatric evaluations. "Most of our approximately 210 patients are usually here for 60 to 90 days and longer if necessary," Lois explained. She is one of the 500 employees who work at the facility located outside Ann Arbor. Lois's most recent project involves upgrading the patient library at the Center.

Although born in Ohio, Lois considers Michigan home. She graduated from Western Michigan University with a degree in history. She planned to teach history at the secondary level but obtained a master degree in library science and ended up as a children's librarian in Fort Lauderdale, Florida. After 5 years, Lois returned to Michigan and began attending the University of Michigan to take computer programming courses. In 1983 a friend who had taken a position at the Center for Forensic Psychiatry had to leave. She suggested Lois apply for the job. Lois interviewed for the librarian position and got it. She worked at the Center part-time and attended school full-time.

In 1984 Lois helped the Center buy its first computer—a 8088 PC with a 1200 baud modem for \$5,000. The computer was later upgraded to a 286 model. An LSTA grant in the late 1980s helped the library purchase its first FAX machines.

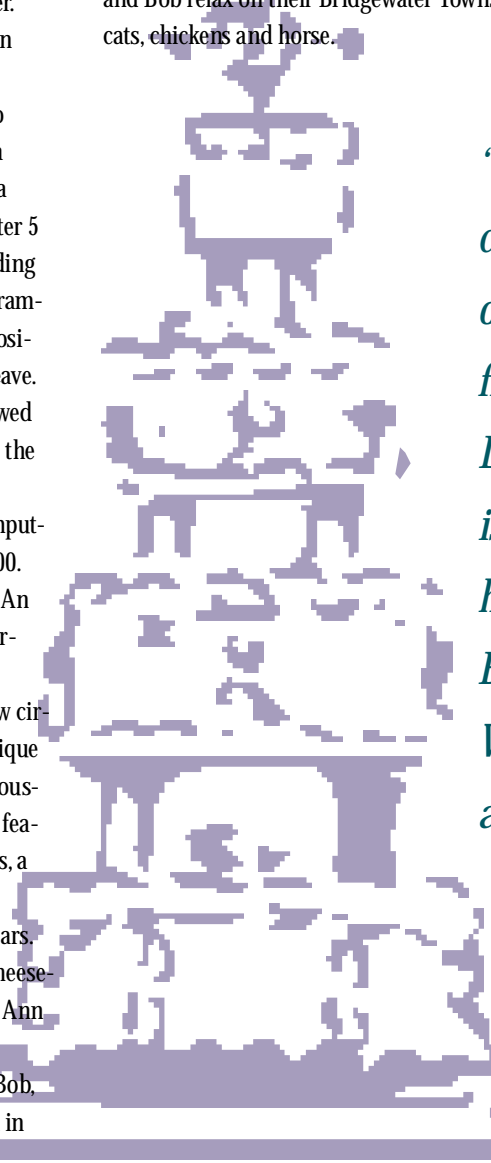
During this time Lois also traveled the art-show circuit in Indiana, Michigan and Ohio, selling the unique model homes she crafted from pottery clay. "My houses, which took about 12 to 14 hours to build, were featured in Goodfellow's Catalog of Wonderful Things, a juried national art publication," Lois said.

Lois has been married to husband Bob for 7 years. The two of them own and operate Say Cheese, a cheesecake bakery located in the back of a warehouse in Ann Arbor. "It's really Bob's business," Lois noted. "He's always wanted to have his own small restaurant." Bob, who runs the food service department of a prison in

Plymouth, saw an ad in a magazine for an 18-year-old bakery. He and Lois had been searching for a bed-and-breakfast to purchase in North or South Carolina, but nothing worked out. The ad for the bakery led him down an alley into a great little shop where Say Cheese is now located. They purchased the business and opened their "cheesecakery" 5 years ago.

"We do wedding cakes and special orders, all made from cheesecakes," Lois said. "Our shop is open limited hours, usually after Bob finishes work. We ship cheesecakes all over." She added that November and December are the busiest months of the year for them, due to the holidays.

When not running a library or baking cheesecakes, Lois and Bob relax on their Bridgewater Township farm with their cats, chickens and horse.



*"We do wedding cakes and special orders, all made from cheesecakes," Lois said. "Our shop is open limited hours, usually after Bob finishes work. We ship cheesecakes all over."*

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**Deputy State Librarian**

Jeff Johnson

**Public Information Officer**

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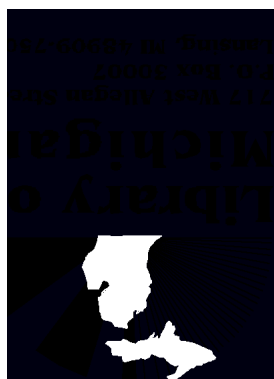
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